

Alabama Department of Mental Health
Psychiatry Locumtenens RFP 2022-06
Q&A

1. Does this solicitation cover only the Harper facility or will it include the Taylor Hardin facility as well? **Both**
2. Can you provide an estimate of locum tenens coverage hours? **NA**
3. Do you intend to make multiple awards? **Yes**
4. Will awardees be allowed an opportunity to negotiate the terms of the contract prior to signing? **Your bi is in contract, no further negotiations. Any ambiguity may be discussed.**
5. How many patients per day would you estimate the provider would see? **NA**
6. What are the current challenges/obstacles in meeting its staffing and recruitment goals for these positions? If a contract for the proposed services is in place, what areas of improvement over the existing contract would you like to see? **NA**
7. May we add a locums to perm conversion fee to our pricing? **Yes**
8. Do you want an all-inclusive rate? **No. It must be itemized.**
9. Is there a specific pricing/rate form to include? **No**
10. Will there be any on-call, holiday, or overtime scheduled coverage? **Yes**
11. Will you consider telehealth for this solicitation? **No**
12. What is the credentialing timeline? **Immediately upon hire and throughout course of employment**
13. Will there be any overtime work or call? If call, how much will be required of the locums: weekday call, weekend call and/or 24 hour call? **Yes**
14. May this position be staffed via telemedicine? **No**
15. Do you possess any telehealth equipment? (i.e- telehealth carts, fixed units in rooms) **No**
16. Do you utilize a specific platform for video conferencing? **Yes**
17. Do you currently utilize an electronic medical record? If so, will this be accessible to the vendor, or do you need a separate EHR? **ADMH EHR system will be available for use on premises.**
18. Does the EMR allow for e-prescribing? Do you have a fob/token system for Scheduled drugs? **No, No**
19. If you are a paper system, how will the chart and supporting documents be sent to the provider? **There is hybrid paper and EHR documenting. Thereby, on premise documenting.**

20. If on paper- does the provider have to keep a copy of all progress notes? **Records are secured at hospital**
21. What other clinical staff will be available to assist the provider either onsite or via telemedicine? **Adequate orientation shall be provided for independent provision of care with the treatment team model.**
22. What is the level of acuity among your population and what are your top 5 most treated diagnosis? **Alzheimer's, dementia, mood disorders, schizophrenia, depression**
23. If selected, how long will this contract be in place? **2 years**
24. Will this be awarded to multiple vendors or just one? **See #3**
25. Once selected, would the interview process be onsite or remote? **Preferably onsite.**
26. What was the overall total spend for previous contract? **No expenditures in previous contract.**
27. Please provide most recent spreadsheet for rates year 2020-2021. **NA**
28. How many agencies do you plan to award? **See #3**
29. Do the psychiatrists working with the forensic caseload need to be board certified in forensics? **Preferably**
30. Who are the incumbent vendors providing Psychiatry locum tenens services? **AL Developmental Clinic and Jackson & Coker Locumtenens**
31. How many vendors received this RFP? **NA**
32. Why is the contract out for bid? Is it required to be put out for bid? **Required**
33. Is the State of Alabama satisfied with the current provider(s) of services? **Yes**
34. What would State of Alabama like to see with the awarded locums vendor compared to the current vendor? **NA**
35. Will you accept a scanned copy of the document with original signature? **No**
36. Are services for this RFP only for Mary S. Harper Geriatric Center in Tuscaloosa, Alabama? Is there a potential for additional locations to be added at a later date? **See #1**
37. Will credentialing costs (if any) be reimbursed? **No**
38. What is the expected average length of assignment? Please provide the average length of assignments in the past year. Based on experience and anticipated use, does State of Alabama expect any assignment to be less than at least one week? If so, please provide the expected minimum. **No assignments in past year. However, assignments would not be less than 1 year.**

39. Will an orientation be required for each locum provider? Will the provider be paid for this time? Orientation will be provided by each. **Orientation paid at ½ rate after completion of two (2) full shifts.**
40. Please provide an estimate of the locum tenens hours expected to be utilized in the first year of the proposed agreement. **See #2**
41. What was the actual hours of locum tenens services used in the most recently completed year? **NA**
42. Budget: May we bill separately for travel and housing, or do you require an all-inclusive rate? **In state travel may be reimbursed as applicable. Housing not covered.**
43. Budget: May we submit permanent conversion fees? **Yes**
44. Budget: May we submit all rates including hourly/overtime/nightly call/weekend call/overtime and broken down to show as such? **Yes**
45. Budget: Please clarify the “how you will bill for services” requirement for physician locum tenens. Are you asking how we invoice for locum services? **Yes, the rate**
46. Contract: Will State of Alabama be providing the contract or will you accept a copy of the vendor’s contract? **DMH will provide the contract**
47. Contract: If there are contract terms that awardee is not able to accept, is there a penalty for not signing the contract? **No**
48. Contract: Are the terms of the agreement up for discussion or negotiation, if awarded? **See #4**
49. Do the psychiatrists working with the forensic caseload need to be board certified in forensics? **Preferably.**
50. Was a contract awarded a few weeks ago for Taylor Hardin? **Yes**
51. If so, why is this RFP being released? **See #31**